

ARMY OTOT VACANCY ANNOUNCEMENT

ARIZONA ARMY NATIONAL GUARD

ACTIVE GUARD AND RESERVE

HUMAN RESOURCE OFFICE

5636 East McDowell Road, Phoenix, AZ 85008-3495

PHONE (602) 629-4804; DSN 853-4804

WEBSITE: www.dema.az.gov

ANNOUNCEMENT NUMBER: 18-458AG

DATE: 31 August 2018

CLOSING DATE: 18 September 2018

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

Brigade Human Resources NCO, PARA 102 LINE 05, SGT, 42A20

APPOINTMENT FACTORS: OFFICER ()

WARRANT OFFICER ()

ENLISTED (X)

LOCATION OF POSITION:

0198 HQ HHD REAR (WP9SHD), 5425 East McDowell Road, Phoenix, AZ 85008

AREA OF CONSIDERATION: This position is a ONE-TIME OCCASIONAL TOUR in the Active Guard and Reserve Force and is **open to current M-Day and Technician members of the Arizona Army National Guard in the grades of SGT/E-5 through SFC/E-7**. Individual selected will be on a ONE-TIME OCCASIONAL TOUR of Active Duty Title 32 with the Arizona Army National Guard as a backfill behind the deployed AGR Soldier. In order to be considered for this position, applicants must meet minimum qualifications as outlined within this announcement.

***NOTE: Tour dates are subject to Incumbent's Title 10 period of service.**

***NOTE: Applicants must be 42A MOSQ, DMOSQ in current unit, and completed required NCOES at current grade.**

***NOTE: If selected, there is no promotion opportunity for the OTOT position.**

INSTRUCTIONS FOR APPLYING: IAW NGR 600-5, paragraph 2-2, the documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the Soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

- a. NGB Form 34-1 (Application for Active Guard/Reserve (AGR) Position.)
- b. Most recent Medical Protection System Individual Medical Readiness (IMR) Record accessible through Army Knowledge Online AKO. The IMR must be dated within the last 12 months to be valid.
- c. Letters of recommendation or Noncommissioned Officer Evaluation Report (NCOER) as required by the position announcement. Provide last 5 NCOERs, as applicable.
- d. Certified copy of Enlisted Record Brief (ERB). Verify ASVAB line scores are annotated on the ERB.
- e. Statement of all active service performed. The following documents are acceptable – Current Retirement Points Accounting Management (RPAM) Statement (NGB Form 23B (Army National Guard Retirement Points History Statement)). For other services, equivalent retirement points statement. Must be within 1 year of Annual Ending Date (AYE).
- f. Certificate of Release or Discharge (DD Form 214(s), DD Form 220(s) and any accompanying DD Form 215(s) if applicable).
- g. DA Form 1506 (Statement of Service) Title 10. (Active Duty applicants only.)
- h. DA Photograph in military uniform taken within the last 24 months is required. DA Photographs are valid for five years. The ranks of SGTs and below are not required to have a current DA Photograph on file.
- i. AZNG Form 335-4-R (Apr 1992).
- j. DA Form 705 (APFT) or DTMS print out: last 5 Record APFTs (ensure that height and weight are annotated on DA 705). If selected, must have passed a record APFT within the last 6 months. Profiles must be attached if applicable.
- k. Proof of meeting body composition standards IAW AR 600-9. DTMS printout can be used. (DA Form 5500/5501, if applicable)
- l. DA Form 759, Individual Flight Record and Flight Certificate (Aviation Positions Only).
- m. DD Form 369 (Oct 2011) Police Record Check. **Only** fill out block 1 through 9b, and sign block 11.

ALL APPLICATIONS MUST BE RECEIVED BY THE DATE/TIME SHOWN ON THE FRONT OF THIS ANNOUNCEMENT IN PERSON OR BY MAIL.

**** We recommend that you have a member of your unit review your application prior to submission to our office. ****

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must be a current member or be eligible to become a member of the Arizona (ARMY) National Guard and qualify for and be placed in the following compatible MOS/AOC: 42A

APPOINTMENT REQUIREMENTS:

1. Must meet the medical fitness standards for retention per AR 40-501, chapter 3.
 2. Soldiers must meet the physical requirements of AR 600-9.
 3. Must possess the grade equal to or below that authorized for the AGR duty position.
 4. Acceptance of an AGR position **TERMINATES** entitlements to be Selected Reserve Incentive Program (SRIP).
 5. Permanent Change of Station (PCS) expenses is not authorized for this position.
 6. Additional qualification requirements are outlined in NGR 600-5, AR 135-18 and other applicable regulations and laws governing the Active Guard/Reserve Program.
 7. Must not be flagged in SIDPERS for weight, APFT, security violations or pending any adverse actions
 8. Applicants who answer YES to questions 8, or 12-18 of section IV, NGB Form 34-1, or have not completed Initial Entry Training (IET) are ineligible to apply. To include DD214(s) that have unfavorable remarks to include; Unsatisfactory Performance, Misconduct, Dropped From the Rolls (DFR), Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4,26, AR 135-178 Chapter 8,3 and 635-200 Chapter 11.
 9. The Arizona National Guard, at its sole discretion, reserves the right to pursue waivers, when applicable, IAW AR 135-18, Table 2-2 and NGR 600-5, Table 2-1.
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KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION OR THE MOS PREREQUISITES:

N/A

BRIEF JOB DESCRIPTION:

Provides quality assurance at the Brigade level for personnel actions performed by 2 Aviation battalions comprised of over 800 assigned Soldiers; QC discharge packets and conditional releases; tracks and maintains all advancements; provides quality control, validation and indexing in iPERMS; inputs personnel actions into SIDPERS; QC and tracking of promotion boards and QRB packets; processes and maintains flags. Areas of emphasis SIDPERS transactions; Promotion packets; DA 1379; Orders; QRB packets; Pay issues.

SELECTING OFFICIAL: LTC Paul G. Harrell

NOMINATING OFFICIAL: COL Gregory B. Hartvigsen